



2022 Knox County Facade Improvement Grant Program

The Knox County Facade Improvement Grant Program (FIG) is a matching grant program administered by the Area Development Foundation and funded by the Knox County Commissioners and City of Mount Vernon. The program seeks to encourage business development and outdoor shopping, dining and gathering by providing funding for improvements visible from a public street to commercial buildings in Knox County.

I. Applicant & Property Information

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| Applicant Name | |
| Site Address | |
| Contact Email | |
| Contact Phone No. | |
| Building Use | <input type="checkbox"/> Retail <input type="checkbox"/> Office <input type="checkbox"/> Manufacturing <input type="checkbox"/> Health care <input type="checkbox"/> Mixed (can include residential) |
| Site Control | Applicant owns the building: <input type="checkbox"/> Yes <input type="checkbox"/> No |

II. Current Conditions

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| In the Space Provided, Describe the Project Site's Facade's Current Conditions (Attach additional sheets if necessary) | <i>EXAMPLE: The front of the building has rotted wood window sashes and peeling exterior paint.... (Be as detailed and explain as much as you can)</i> |
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| Attach photographs of the following to this application | <input type="checkbox"/> The entire facade(s) to be improved with this grant <input type="checkbox"/> Close up(s) of each building asset to be repaired/ improved with this grant (Not necessary for painting projects) - For new construction projects, like patios, do not include photos |

| III. Project Scope | |
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| Check all planned improvements that apply: | <input type="checkbox"/> Uncovering and restoration of historical facades. <input type="checkbox"/> Replacement/repair of cornice, parapets, shutters and other architectural features. <input type="checkbox"/> Removal of historically inappropriate façade materials. <input type="checkbox"/> Addition of appropriate detailing which leads to a substantially enhanced appearance. <input type="checkbox"/> Window repair or replacement <input type="checkbox"/> Door repair or replacement <input type="checkbox"/> Tuck pointing <input type="checkbox"/> Exterior painting <input type="checkbox"/> Awning installation or replacement <input type="checkbox"/> Installation and improvement of signs <input type="checkbox"/> Installation of decorative lighting and upgrading of existing fixtures on external facades <input type="checkbox"/> Installation, expansion or rehabilitation of outdoor patios designed for public usage (not visible from the street) <input type="checkbox"/> Storefront restoration or renovation <input type="checkbox"/> Projects that increase accessibility |

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| <p>Project Bonus Points:</p> | <p><input type="checkbox"/> Project complies with standards described in Mount Vernon Downtown Plan, Village Strategic Plans or Secretary of the Interior's Standards for Rehabilitation</p> <p><input type="checkbox"/> Property is located in a downtown area or a high traffic concentration area</p> <p><input type="checkbox"/> Project is a blighted or vacant property, where the project is likely to result in occupancy.</p> | |
| <p>If the exterior work is part of a larger renovation project at the Project Site, please describe other planned improvements:</p> <p>Note- Only the improvements marked above</p> | | |
| <p>Work Quality:</p> | <p>I plan to use the following to perform the improvements:</p> <p><input type="checkbox"/> Professional Contractor</p> <p><input type="checkbox"/> Handyman</p> <p><input type="checkbox"/> I plan to do the work myself</p> | |
| <p>ATTACH SCHEMATIC DESIGNS AND/OR DRAWINGS (i.e., THE "AFTER") FOR THE EXTERIOR IMPROVEMENT PROJECT</p> | | |
| <p>Construction Schedule</p> | <p>Approximate date work to begin:</p> | <p>Approximate completion date:</p> |
| | <p>____ / ____ / ____</p> | <p>____ / ____ / ____</p> |
| <p><i>In all cases, construction must be completed within 12 months of project approval</i></p> | | |

IV. Financial Verification

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| Estimated Total Exterior Project Costs | \$ _____ | |
| Attach Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project | <p>Applicants must ensure that both bids have clearly identified:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Contractor contact information <input type="checkbox"/> Scope of work - both bids are based on the same work (example: if Bid 1 is for tuckpointing, window replacement, and flashing, Bid 2 must also be for same scope of services) <input type="checkbox"/> Itemized work to be performed - (must match checklist above) <input type="checkbox"/> Clearly identified total cost estimate <p><i>NOTE: Although awards are calculated only per the lowest bid, Applicants are free to accept higher bids.</i></p> | |
| | Source | Required Documentation |
| Sources of Matching Funds - Check all that apply | <ul style="list-style-type: none"> <input type="checkbox"/> Cash <input type="checkbox"/> Line of Credit <input type="checkbox"/> Loan <input type="checkbox"/> Credit Card <input type="checkbox"/> Other Grants | <ul style="list-style-type: none"> <input type="checkbox"/> Most recent account statement <input type="checkbox"/> Bank letter <input type="checkbox"/> Bank approval letter <input type="checkbox"/> Most recent account statement <input type="checkbox"/> Grant award letter |

V. Additional Eligibility Criteria

| YES | NO | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Do you owe delinquent property taxes, or do you own any property that has been transferred to the State of Ohio due to tax foreclosure? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the company the subject of any existing tax liens? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you owe on ANY delinquent water / sewer accounts anywhere in Knox County (including any delinquent accounts in your name owed by your tenants)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you currently own any property that is in violation of Ohio or local building, housing, and health codes or that has a history of code violations? |

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| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been cited for zoning or property maintenance code violations? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you own any property on which there was / is a history of being a site of criminal activity? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do the proposed uses of the property violate any current zoning codes? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the project visible from a public street? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the project in compliance with local zoning, building, signage and property maintenance codes, including permitting. |

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| <p>As the Applicant, or an authorized representative of the Applicant, I hereby submit this Application. I understand this Application, once submitted, in no way constitutes a commitment of funds by the Facade Improvement Grant Program.</p> <p>I hereby represent and certify that I have reviewed the information contained in this Application, and the foregoing and attached information, to the best of my knowledge and belief, is true, complete and accurately describes the proposed project for which the FIG assistance is being sought.</p> <p>I am aware that project approval does not constitute approval from and compliance with local government regulations and approvals. I will have to consult my local government to determine compliance.</p> <p>I am aware that if I provide untruthful or misleading information in this Application, or otherwise relating to any Project that receives funds, I may be subject to civil or criminal action and forfeit future opportunities to apply for and receive FIG assistance.</p> | | |
| <p>_____</p> <p>Applicant Signature</p> | <p>_____</p> <p>Printed Name</p> | <p>_____</p> <p>Date</p> |

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| <p>Office Use Only:</p> <p>Completed Application Received:</p> <p>_____</p> <p>By: _____</p> |
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Applications are to be submitted to the following:
Area Development Foundation
PO Box 29
Mount Vernon, Ohio 43050
jeff@knoxadf.com